Monroe County Tourist Development Council
1201 White St, Suite 102
Key West, FL 33040
305-296-1552
angela@fla-keys.com

Date: October 19, 2026

To: Islamorada Chamber of Commerce
The Lodging Association of the Florida Keys and Key West
All DAC IV members
TDC Chair

From: Angela Mannino, Business Operations Assistant

Re: **DISTRICT IV ADVISORY COMMITTEE TOURIST RELATED REPRESENTATIVE VACANCY**

Attached find the application for the following position:

District IV Advisory Committee (DAC IV)
Between the Long Key Bridge and Mile Marker 90.939

Tourist Related Representative

If you know of anyone who may be interested in filling this position, please pass on the attached application form. Applicant should scan and email the signed application to the TDC Administrative office, on or before the deadline to angela@fla-keys.com. A resume may be attached to this application.

DEADLINE
APPLICATION TO BE RECEIVED NO LATER THAN 5:00 P.M.
FRIDAY DECEMBER 4, 2026

If you require additional applications, please feel free to photocopy or forward the attached document. If you should have any questions, please call our office at 305-296-1552 or 800-648-5510 or have the prospective applicant contact us directly.

HOW TO USE YOUR IPHONE TO SCAN A DOCUMENT:

If you do not have a scanner and you have an iPhone, you can scan the documents by:

- ✓ Opening your “Notes” app
- ✓ Open a new note – bottom right-hand corner
- ✓ Select the “Camera” icon
- ✓ You will then have the option to “Scan Documents”
- ✓ Position the document in the view of the camera and take photo– if the document is really straight it will automatically determine the boarders of the document – if not, you will have to “draw” the boarders
- ✓ Select “keep scan”

District IV Advisory Committee Application

____ **LODGING INDUSTRY** – shall be owners or operating/general managers assistant general managers, director of sales and/or marketing, director of engineering, director of food and beverage, director of operations/rooms, comptroller as executive (exempt employee level) positions of motels, hotels, recreational vehicle parks, or other tourist accommodations which are subject to bed tax in the tax collection district for which they are applying).

__X__ **TOURIST RELATED BUSINESS** – shall be persons involved in business which is interdependent upon the tourist industry who have demonstrated an interest in tourist development but who shall not be employed in any position listed above within the lodging industry (motels, hotels, recreational vehicle parks, and other tourist accommodations and whose business is in the tax collection district for which they are applying).

_____ **AT LARGE** – Any resident who is not ***directly*** involved in a tourism business and who shall represent the general public and shall live or work within the tax collection district for which they are applying. (The operative word within this description is *directly*. This means no direct involvement by an applicant in a business or economic activity that is dependent upon tourism).

Name: _____

Business Name: _____

Business Address: _____

_____

Home Address: _____

_____

Business Phone: _____

Cell Phone: _____

***Email Address:** _____

*All correspondence and meeting packets will be distributed electronically via email.

Current Employment:

Employment History:

Organizations/Membership Affiliation(s):

Brief Summary as to your qualifications to serve on this committee:

Signature: _____ **Date:** _____

Application to be received no later than 5:00 p.m. December 4th, 2026.

Important:
Applicants will be notified by email that the application has been received by our office. If an applicant does not receive notification, it is their responsibility to contact the TDC office to confirm receipt within 2 business days of the deadline date.